**Meeting Agenda**

**Thursday, January 30th**

**3:30 pm – 5:00 pm**

**Location: ELS 207**

Members present: Scott Doig, Nicole Covey, Kimberley Davis, Susan Whiteland, Prathima Appaji, Heloisa Campos Cursi via zoom, Jacques Singleton via proxy Kimberley Davis, Sarah Labovitz via proxy Susan Whiteland, quorum met

# Approval of Previous Meeting Minutes

## Motion by Jacques, second by Sarah, motion carries

# Assign/review of assessments

## Review EPP Assessment Plan

#### The plan has been sent out to all program directors to make corrections/additions to the plan and is due back by Monday, February 3. The plan will then come back to IPAC for approval and then move through committees. Also included is a spreadsheet to list all livetext assessments so that we have a working list to work from and Prathima is up to date on all programs livetext requirements.

## Technology Action Plan

#### It has been recommended that this be sent to the college technology committee to oversee implementation. Nicole developed a checklist of all things that need to happen for us to get on track with all of the technology plan previously established deadlines/dates. The head of the EPP can determine how this will be disseminated and carried out and then should forward on to COPE as it involves curricululm changes. We discussed how to get Apple/Google certified. Susan stated we could as a committee suggest a directive be sent out to all EPP members as to how this will be accomplished. We will ask the college tech committee to consider re-establishing more reasonable and applicable dates for implementation.

#### We branched off with a short discussion on livetext and how we need all assessment plan key assessments scored in livetext to collect data for CAEP. Nicole agreed to address ensuring all livetext is up and ready to go with each and every program at the local evaluation training day.

## Institutional summary report

#### 2018 and 2019 EPP Growth Reports

1. Looking at the report, we need to identify trends or places where our scores are statistically different than other universities and the state as a whole. We should focus on such areas as shortage areas, minority recruitment, licensure test pass rate, novice teacher surveys, employer/supervisor survey. We recommend the diversity and recruitment committee to review the existing diversity and recruitment plan that is out of date and develop a current plan with action items for the EPP. Committee members will review data in these focus areas and report back at next meeting.
2. All other areas of concern need to be reviewed by each individual program and determine areas for improvement.

## Review of EDA report

#### Postpone to March meeting

## Assigned groups to analyze results from the below assessments and creat reports for IPAC (to address on the Assessment Day in April)

#### PRAXIS II Report—Sarah and Heloisa, February

#### Novice Teacher Survey—Jacques and Dixie, February

#### EPP Intern Exit Evaluation Survey—Audrey, February

#### EdTPA—Nicole and Scott, February

#### EDA Report—Susan and Sarah, March

#### Diversity Survey—Dixie and Jacques, March

#### Technology Survey—Scott and Nicole, March

# Adjourn

## Motion by Nicole, second by Susan, motion carries.

**Upcoming meetings:**

Thursday, February 27th

Thursday, March 19th

Tentative: Thursday, April 30th